



Date
Dear :

If payment of your health care expenses will create a financial hardship for you, **Parkland Medical Center** is pleased to offer you an application for programs that may provide financial assistance for qualified applicants. Please review the program information below and complete the application provided. In order for your request to be reviewed, all of the required documentation must be received with the application. Please refer to the checklist attached.

- **NH Health Access** - The NH Health Access Network is a network of hospitals and other health care providers that work to improve access to health care for uninsured and under-insured children and adult residents of the State of New Hampshire. If you qualify and are on a fixed income, assistance will remain in effect and apply to future medical visits at participating facilities for up to 12 months. You will receive an ID card showing your acceptance into this program, and the level of assistance available. If you are applying for NH Health Access benefits, and approved, all household members, as defined by the NH Health Access guidelines are eligible to receive the NH Health Access card, however they do need to sign as a co-applicant.
- **HCA Financial Assistance** – This program is designed to assist our patients who have financial hardship, and are unable to meet the financial obligation for services provided at Parkland Medical Center. A new application must be completed for each date of service provided at the hospital. This program is available to Parkland Medical Center patients, regardless of their residency, who are uninsured, or have health insurance, and their patient portion is estimated to be over \$1,000. Applications will not be reviewed for HCA financial assistance if the patient is insured, and the balance after insurance payment is less than \$1,000. These patients should work directly with the hospital Financial Counselor to establish alternate payment methods.
 - All patients requesting Financial Assistance for any portion of their bill will be reviewed for NH Health Access Network first. If you do not meet the eligibility requirements of the NH Health Access Network, your application will be forward for review to our HCA Financial Assistance Program.
 - You will not have to submit a second application.
 - Approval of any of HCA financial assistance programs applies only to your hospital bill, and does not include any other medical bills you may have; such as physician, radiology associates, anesthesia associates, ambulance services, etc. When you receive your approval documents, please notify your other medical providers of your acceptance to the program. This is not a guarantee of coverage for those provider services, however many providers will follow the hospital, and/or may provide additional assistance for those medical bills.
 - Approval of NH Health Access will provide a portable patient ID card that may be accepted at a number of participating providers within the State of NH. A list of participating providers can be viewed by visiting www.healthynh.com.

Any information you provide is confidential and is reviewed only by the staff processing your application.

Before any financial assistance is granted, you must have already exhausted all other sources of payment including insurance, public assistance, litigation, or third-party liability.

Please return this information within 14 days, otherwise, you may need to re-apply at a later date. If you have not heard from us in 30 days after returning your application, or you need help in understanding it, please call my office (603)421-2079.

Sincerely,

Lee Tenczar
Parkland Medical Center Financial Counselor
(603) 421-2079

In order for your request to be reviewed, all of the required documentation must be received with the application. Please use this checklist for submitting documentation.

1. Complete copy of your most recent Federal Income Tax Return and all schedules.
Please include copies of last year's W-2 forms.
2. Copies of the three (3) most recent paycheck stubs, or a statement from the employer.
3. Copies of the three (3) most recent bank statements (e.g. savings, checking, money market, IRA, 401K, etc.)
4. Copies of unemployment, disability compensation benefits statements.
5. Copies of social security, or pension benefits income
6. Copy of Food Stamp allocation
7. Copies of government assistance notices (including Department of Health & Human Services)
8. Applicant (and co-applicant if eligible for NH Health Access) signed application

- We reserve the right to request additional information.
- You will continue to be financially responsible for any services that you receive until eligibility is determined.